

The Cathedral of St. Andrew
Summary Revenue and Expense Statement with Budget Status
January 1 through July 31, 2019

	2019 YTD Actual through 7/31/19	2019 YTD Budget through 7/31/19	YTD Variance* Favorable (Unfavorable)	2019 Budget
Operating revenue from church activities				
Pledges and offering income	\$ 238,213.91	\$ 218,685.25	\$ 19,528.66	\$ 374,889.00
Other cathedral income	\$ 16,422.93	\$ 7,180.88	\$ 9,242.05	\$ 12,310.00
Operating revenue from church activities	\$ 254,636.84	\$ 225,866.13	\$ 28,770.71	\$ 387,199.00
Operating expenses for church activities				
Clergy costs	\$ 139,774.81	\$ 143,154.62	\$ 3,379.81	\$ 245,408.00
Music personnel costs	\$ 93,038.56	\$ 104,532.12	\$ 11,493.56	\$ 179,198.00
Admin & facilities personnel costs	\$ 141,503.80	\$ 156,713.13	\$ 15,209.33	\$ 268,651.00
Professional services	\$ 32,568.14	\$ 13,633.62	\$ (18,934.52)	\$ 23,372.00
Contracted services	\$ 133,898.29	\$ 103,527.69	\$ (30,370.60)	\$ 177,476.00
Repairs and maintenance	\$ 62,505.66	\$ 70,710.57	\$ 8,204.91	\$ 121,218.00
Travel	\$ 1,473.89	\$ 2,724.19	\$ 1,250.30	\$ 4,670.00
Marketing and communications	\$ 9,464.00	\$ 14,291.69	\$ 4,827.69	\$ 24,500.00
Program expenses	\$ 22,071.78	\$ 42,414.68	\$ 20,342.90	\$ 72,711.00
Supplies	\$ 13,677.29	\$ 4,433.38	\$ (9,243.91)	\$ 7,600.00
Insurance and leases	\$ 87,637.59	\$ 89,731.81	\$ 2,094.22	\$ 153,826.00
Utilities	\$ 63,165.93	\$ 64,860.88	\$ 1,694.95	\$ 111,190.00
Diocesan assessment	\$ 165,232.00	\$ 165,230.31	\$ (1.69)	\$ 283,252.00
ERD & theological education	\$ -	\$ 2,916.62	\$ 2,916.62	\$ 5,000.00
Other miscellaneous	\$ 7,548.71	\$ 7,346.50	\$ (202.21)	\$ 12,594.00
Reimbursements that offset expenses	\$ (84,350.93)	\$ (53,867.94)	\$ 30,482.99	\$ (92,345.00)
Operating expenses for church activities	\$ 889,209.52	\$ 932,353.87	\$ 43,144.35	\$ 1,598,321.00
Net income (loss) from church activities	\$ (634,572.68)	\$ (706,487.74)	\$ 71,915.06	\$ (1,211,122.00)
Other revenue & (related expenses)				
Blessing ceremonies	\$ 494,143.50	\$ 525,237.44	\$ (31,093.94)	\$ 900,407.00
Parking revenue	\$ 128,703.96	\$ 123,666.69	\$ 5,037.27	\$ 212,000.00
Tax expense (property & GET)	\$ (45,900.50)	\$ (47,250.00)	\$ 1,349.50	\$ (81,000.00)
Grants	\$ -	\$ 23,333.31	\$ (23,333.31)	\$ 40,000.00
TECH endowment draw	\$ 48,329.58	\$ 56,242.06	\$ (7,912.48)	\$ 96,415.00
Other endowment income	\$ 162,828.25	\$ 92,678.25	\$ 70,150.00	\$ 158,877.00
Transfer from Cathedral Foundation	\$ 52,500.00	\$ 55,416.69	\$ (2,916.69)	\$ 95,000.00
Insurance proceeds	\$ 8,272.24	\$ 8,091.44	\$ 180.80	\$ 13,871.00
James Ramstead Trust	\$ 79,051.59	\$ -	\$ 79,051.59	\$ -
Other revenue & expenses	\$ 927,928.62	\$ 837,415.88	\$ 90,512.74	\$ 1,435,570.00
Other expenses & transfers				
Extraordinary expenses	\$ 7,701.82	\$ 15,674.75	\$ 7,972.93	\$ 26,871.00
Capital projects	\$ 22,469.40	\$ 58,333.31	\$ 35,863.91	\$ 100,000.00
Transfer to operating reserve	\$ 32,083.43	\$ 32,083.31	\$ (0.12)	\$ 55,000.00
Transfer to capital reserve	\$ 81,666.68	\$ 81,666.69	\$ 0.01	\$ 140,000.00
Other expenses	\$ 143,921.33	\$ 187,758.06	\$ 43,836.73	\$ 321,871.00
Prior year carryover budgeted	\$ -	\$ 56,830.06	\$ (56,830.06)	\$ 97,423.00
Net income (loss)	\$ 149,434.61	\$ 0.14	\$ 149,434.47	\$ -

* For revenue (income) accounts, a positive variance amount indicates that **more money has been received** than was budgeted to be received by this time in the year.
For expense accounts, a positive variance means that **less money has been spent** so far this year than was budgeted to be spent by this time in the year.

The Cathedral of St. Andrew
Balance Sheet
As of 7/31/19

ASSETS

Current assets

Cash	\$ 1,397,346.59	
Receivables	\$ 62,735.47	
Other (deposits, prepaid expenses)	\$ 6,276.47	
Total cash and liquid assets		\$ 1,466,358.53

Long term assets

Investments		\$ 4,160,676.28
-------------	--	-----------------

Fixed assets

Organ & ornaments	\$ 1,288,769.04	
Equipment & furniture	\$ 300,865.24	
Less accumulated depreciation	\$ (780,243.78)	
Net fixed assets		<u>\$ 809,390.50</u>

Total assets

\$ 6,436,425.31

LIABILITIES & FUND BALANCE

Unpaid bills	\$ 50,108.18	
Unpaid employee benefits	\$ 15,998.73	
Deferred revenue	\$ 7,110.00	
Total liabilities		\$ 73,216.91

Unrestricted net assets

Available	\$ 2,025,675.41
Chapter designated net assets	\$ 402,556.16
Fixed assets	\$ 809,390.50

Temporarily restricted funds	\$ 795,249.45
Permanently restricted funds	\$ 2,180,902.27
YTD net income	\$ 149,434.61

Total net assets \$ 6,363,208.40

Total liabilities and net assets \$ 6,436,425.31

The Cathedral of St. Andrew
Treasurer's Report to Chapter
August 27, 2019

Financial Statements: The Cathedral continues to be in sound financial condition. The financial statements for July are included with this report for information.

Balance Sheet:

- The total **cash in bank** accounts as of 7/31/19 is \$1,397,346. During the month, the semiannual catch-up payment from the wedding reenactment company was received, so the receivable shown on last month's balance sheet is now reflected in cash. The general operating checking account at First Hawaiian bank had a balance of \$834,924 at 7/31/19.
- Since the difference between assets and liabilities is an entity's equity (retained earnings in the corporate world), the Cathedral remains in a very good position with "**unrestricted**" **net assets** of \$3,237,621. Note that part of this amount, although technically unrestricted as defined by accounting principles, is actually designated for various purposes by the Chapter in prior years.

Summary of Revenue and Expenses: At 7/31/19, revenues exceed expenses overall by \$149,434. This is largely due to the large wedding blessing catch-up received in July but accrued as of 6/30/19 (\$170,677), which will then help cover the Cathedral's cash needs for the next six months, until the final catch-up payment as of 12/31/19 is received.

- Revenues: Good news on revenues continues to include the pledge and plate collections through July, which are \$19,528 over budget. Overall, revenues exceeded expenses by \$149,434.
- Expenses: Expenses are under budget by \$57,847. One significant item is Program Expenses, which is under budget by \$20,342. It is hoped that the different programs will use their budgeted funds as the year progresses.

Schedule of Revenue and Expenses by Month: Please note that on this schedule, all positive numbers are good and negative numbers are not good. This is to make it easier to see potential problem areas rather than worrying about debits and credits, and whether a number in parenthesis is a good or bad thing. Also, negative numbers are shown in red to make them stand out.

Audit: Last month it was reported that the audit report will be completed later than planned because there were still two schedules the Cathedral needed to complete and provide to them. Both schedules were completed and turned in the week before last, and it is hoped that the audit report will be ready for Chapter review and approval at the September chapter meeting so it can then be turned in to the Diocese well before convention. While we did not meet the 9/1 deadline, there were significant matters that were straightened out during this audit that puts the Cathedral in a good place going forward into 2020 and beyond.

Last month I said I would follow up about whether the Cathedral is subject to Unrelated Business Income Tax (UBIT) based on its parking lot revenues. I have not had a chance to work on that yet, but should be able to report to you and the auditors before the next meeting.

8000 Accounts: Included in the main operating checking account of the Cathedral is money received in prior years that is actually designated for specific purposes by earlier Chapters. It

can be misleading to have designated amounts mixed with the available cash, so the Executive Committee decided last week that the Cathedral should make a concerted effort to use these funds up as much as possible because many can be used for current needs. A resolution to authorize the use of some of the funds is before you at this meeting.

Budget: In September, the Finance Committee will begin thinking about the 2020 budget. Julia will be sending out requests for information to the appropriate persons for various activities, so if you get a request for budget info, please provide the requested information as soon as practical. Thanks to everyone for that.

Dixie Kaetsu
Treasurer